

Elkton DDA Meeting
Tuesday, April 26th, 2016
Elkton Village Hall
57 N. Main St.
P. O. Box 516
Elkton, MI 48731
989-375-2270

Chairman Kurt Damrow called the meeting of the Elkton Downtown Development Authority Committee to order at 6:06P.M. Committee members present are: Phyllis Podlaskowski, Martin Baker, Deb Leipprandt, Dennis Ropp, Dave Fisher, Christine Peyerk, Carrie Bryce, and Joe Sherwood. Excused absent are: Jeff Daniels and Terry Heck. Guests present are: Tim Leipprandt.

Motion by Martin Baker, second by Phyllis Podlaskowski to approve the minutes from the March 29th, 2016 meeting. Motion carried.

Kurt Damrow introduced Carrie Bryce to the committee. Carrie Bryce will serve on the committee in place of Kim Depner.

Kurt Damrow told all present that the DDA is still awaiting response from the Township and County on the TIF Plan. They had 60 days from the Special Meeting to respond.

Martin Baker reviewed the new budget. A \$2000.00 loan from the Village was approved at the April Council meeting. The \$2000.00 was used to open a checking account at Frankenmuth Credit Union, Elkton Branch. The Elkton Police Department donated \$400.00 to the DDA. Discussion on the budget items and clarifications were given. Funding Request Forms were given to all committee members. Any entity who would like the DDA to donate money or sponsor events must follow the procedures outlined in the Funding Request Forms. Kurt Damrow has been contacted by Thumb Industries regarding a summer youth work program in the county. Mike Dubs is the director and would have youth available 4 days per week for 5 hours per day for several weeks in the summer. Thumb Industries would pay the wages and carry liability insurance on the workers. The DDA could use the youth workers this summer to assist in various projects around the Village. This may save money in the budget. A specific work day for Village clean- up has not been set. Gary Sweeney from Gary's Car Care would like to have his building painted. Kurt is scheduling the exact day, but presumes it will be around the second week of May.

Motion to approve the DDA budget by Deb Leipprandt, second by Phyllis Podlaskowski. Motion carried.

Kurt discussed the DTE Tree Grant. It is due June 10, 2016. Volunteers to write the grant and form a working committee are: Phyllis Podlaskowski, Phyllis Baranski, Christine Peyerk, Carrie Bryce, and Kurt Damrow. Lonnie Schulz, DPW Superintendent will assist as needed.

Kurt discussed other Park Grants that may be available. The DDA is researching grants available for a walking trail and/or bathrooms at Ackerman Park. Kurt stated these grants are usually due at the end of the year. Kurt is contacting a firm from Grand Rapids that may be able to assist in the grant writing process. Phyllis Podlaskowski is consulting with her contact from Oxford. Both will report back at the next meeting. The committee to work on this grant will be the same as the tree grant committee.

Business owners who have upstairs apartments were contacted regarding remodeling grants available to them. No business owners were interested at this time. Carl Osentoski will be the contact if more information is needed in the future.

Motion by Martin Baker, second by Dave Fisher to appoint Phyllis Baranski as the DDA secretary/treasurer. Motion carried.

Motion by Martin Baker, second by Deb Leipprandt to approve the Funding Request Forms. Motion carried.

Insurance Agent Ken Lind will be meeting with Village officials on Friday April 29th, 2016. Kurt and Martin Baker will ask about putting the DDA on the Village's Liability Insurance. They will update the committee at the next meeting.

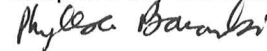
E-mail addresses of committee members were collected by Phyllis Baranski for quicker and cheaper disbursing of DDA business and announcements. Please submit yours to be included in group DDA e-mails.

Kurt would like all committee members to brainstorm ideas for businesses to be placed in some of the vacant buildings downtown. The committee will discuss at the next meeting.

Next meeting date will be **Tuesday May 24th, 2016 at 6:00P.M.**

Motion by Dave Fisher, second by Kurt Damrow to adjourn the meeting. Motion carried.
Meeting adjourned at 7:37P.M.

Respectfully submitted,



Phyllis A. Baranski, CMC