

Elkton Village Council Regular Meeting

Tuesday November 14<sup>th</sup>, 2023

Elkton Village Hall

57 N. Main St.

Elkton, MI 48731

(989) 375-2270

President Dan Armbruster called the regular meeting of the Elkton Village Council to order at 6:30P.M. with the Pledge of Allegiance. Trustees present: Patrick Gregory, Bridgette Dufty, Deena Jobes, Shane Schember, and Agnes Kosinski. Trustee Excused Absent: Matt Lewis.

Motion Shane Schember, second Agnes Kosinski to approve the agenda, as amended.

Motion carried.

Motion Agnes Kosinski, second Deena Jobes to approve the minutes from the October 10<sup>th</sup>, 2023 Regular Meeting, as presented.

Motion carried.

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Public Comment: None

Guests:

1. Huron Youth Center-Melissa Parrish

Devin Irion, Elkton Lions Club President, spoke on behalf of the Huron Youth Center. Devin stated they have two requests regarding the HVAC updates and fundraising. The first request is for a life lease on the building as long as the Elkton Lions Club is operating the building and the second request is for a monetary donation to help with the HVAC upgrades. Dan Armbruster stated the issue will be sent to the DPW Committee for review and then the Finance Committee before a decision can be made.

Old Business:

1. Elkton Christmas in Village Hall

Agnes Kosinski stated the cookie walk and wreath contest would be hosted in the Village Hall on Saturday December 2, 2023. The wreath raffle tickets will be available for purchase in the Clerk's office starting November 27<sup>th</sup>. The soup and chili cook-off proceeds will be donated to the Elkton Ambulance Service this year.

New Business:

1. Resolution 2023-06 Zoning Ordinance Update

Motion Agnes Kosinski, second Shane Schember to adopt Resolution 2023-06 Zoning Ordinance Update, as presented. Discussion.  
Motion carried.

2. Spicer Group Agreement- W. McKinley St.

Motion Bridgette Dufty, second Agnes Kosinski to hire Spicer Group for the W. McKinley St. project as stated in the letter agreement. Discussion.  
Motion carried.

3. DDA Members Renewal 3 Year Term  
Dan Armbruster stated the DDA has two members with term renewals. Carrie Williams and Todd Schneider agreed to renew their terms for 3 years at the last DDA meeting.  
Motion Agnes Kosinski, second Bridgette Dufty to renew the 3 year term on the DDA for Carrie Williams and Todd Schneider.  
Motion carried.
  4. Budget Worksheets  
Phyllis Baranski stated budget worksheets were given to department heads last week. Committee meetings will be scheduled soon to review the upcoming budget. Phyllis reminded the Council members and department heads to frequently check their email for the meeting schedules.
  5. Budget Amendments  
Motion Deena Jobes, second Shane Schember to approve the budget amendments, as presented.  
Motion carried.
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6. Ambulance Crew New Hire-Emma Irion  
Beth Swartzendruber recommended that Emma Irion be hired as an Ambulance crew member. Emma Irion is an EMT and currently runs for Scheurer Ambulance. Motion Dan Armbruster, second Agnes Kosinski to hire Emma Irion for the Elkton Ambulance Service.  
Motion carried.

#### Accounts Payable

Motion Agnes Kosinski, second Patrick Gregory to approve the accounts payables in the amount of \$76,395.54, as presented in the packet.

Yays-Armbruster, Gregory, Dufty, Schember, and Kosinski.

Abstain-Jobes.

Absent-Lewis.

Motion carried.

#### Department Reports

Clerk/Treasurer-Phyllis Baranski stated the annual CVTRS report has been submitted. Spicer Group and MDOT will meet with the Village regarding W. McKinley St. CAT B Grant on Thursday. The State of Michigan has updated the Chart of Accounts. Phyllis stated she has been working with BS &A and the auditors to update the chart across all our programs. The October PPT payment was received and over what was budgeted. Phyllis stated there will be many committee meetings for the budget as we usually try to have it completed by mid-December for adoption in January. Phyllis Baranski also stated the farmland rent payments were all received.

Police-Chief Scott Jobes: Scott Jobes stated he is at 617 complaints this year compared to 498 last year. Scott stated that at the last meeting he told everyone he needed a new PBT and has recently received a \$300 donation for the new one. Scott stated he has his budget worksheet completed and is ready for a committee meeting as soon as Beth has her worksheet ready. AVCI has all the cameras installed at Ackerman Park, Village Hall, and the Pocket Park. Scott is waiting for the final invoice from AVCI.

DPW-Superintendent Lonnie Schulz: Lonnie Schulz stated all the parks are winterized for this year. The woodchips at Ashley's Playscape have been spread. Lonnie stated the lagoon discharge and hydrant flushing are completed. Lonnie thinks another week of street sweeping and then it can be put away for winter.

Ambulance-Coordinator Beth Swartzendruber- Beth stated there were 35 runs in October with 25 of them billable. Beth stated there are officially 9 students in the EMT class at Central Huron Ambulance. 3 students dropped before the class started for various reasons. Beth stated Ken Heiden is back from sick leave and Aileen Jaworski is still on limited hours.

Dan Armbruster reviewed the RRC flyer in the packet and recommended Council members sign up for the free webinars.

Committee Reports: None

Public Comment: None

Motion Patrick Gregory, second Agnes Kosinski to adjourn the meeting.

Motion carried.

President Dan Armbruster adjourned the meeting at 6:53P.M.

Respectfully submitted,  
Phyllis A. Baranski, CMC, MiPMC  
Elkton Village Clerk/Treasurer

*Approved 12-12-2023  
Phyllis A. Baranski*